HOW DO I ENROLL?

**Electronic Remittance Advice:**
If you wish to enroll to receive ERAs then you must complete the **Electronic Remittance Advice (ERA)/835 Enrollment Form**. To access this form follow the steps outlined below:

1) Go to the Wellmark website and navigate to the Forms page or click here.

   *Note: If you have any trouble with the link you can locate the page by going to www.wellmark.com > Click on “Provider” (located in the upper right hand corner of the page) > Click “Communications and Resources” (located in the left hand navigation menu) > Click on “Forms” (located in the sub navigation menu displayed).*

2) Scroll down to the **Electronic Claim Transaction Registration/Enrollment Forms** section.

3) Click on **Electronic Remittance Advice (ERA) / 835 Enrollment Form** link. You will be re-directed to the Wellmark Login Page.

4) Login using your Web Access Login information. Once logged in you should be directed to the form. Complete the form as instructed. You will need the following information to complete the form:

   - **Clearinghouse Name:** Office Ally
   - **Trading Partner ID:** 000011475

**Electronic Funds Transfer:**
If you wish to enroll for EFT then you must complete the **Electronic Fund Transfer (EFT) Form**. To access this form follow the steps outlined below:

1) Go to the Wellmark website and navigate to the Forms page or click here.

   *Note: If you have any trouble with the link you can locate the page by going to www.wellmark.com > Click on “Provider” (located in the upper right hand corner of the page) > Click “Communications and Resources” (located in the left hand navigation menu) > Click on “Forms” (located in the sub navigation menu displayed).*

2) Scroll down to the Electronic Claim Transaction Registration/Enrollment Forms section.

3) Click on **Electronic Fund Transfer (EFT) Form** link. You will be re-directed to the Wellmark Login Page.

4) Login using your Web Access Login information. Once logged in you should be directed to the form. Complete the form as instructed.

To enroll to receive ERAs or to enroll for EFT you must have a Wellmark Web Access Login. If you do not already have a login you must register for one before you will be able to enroll for these transactions. Click here for details on how to register.